



SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR

E-mail: clerk@sibbertoftpc.co.uk

Website: www.sibbertoft.org.co.uk

Minutes of the ORDINARY MEETING of Sibbertoft Parish Council

Held on Tuesday 8th March, 2022 at 8.00 pm

The Reading Room, Sibbertoft

Present – Cllrs Kershaw (Chairman), Ellis, Putt, Walpole, and Holmes

Clerk Mrs CE Valentine

Ward Councillor C Irvine-Swift and 4 members of the public

2522	APPOLOGIES
	Apologies were received and approved for Cllr Brunel-While (Personal) Cllr Tomlinson was not present for the meeting.
2523	DECLARATIONS OF INTEREST ON THE AGENDA
	None declared
2524	SIGNING OF THE MINUTES
	It was RESOLVED to approve the minutes of the Ordinary Parish Council meeting of 1 st February, 2022.
2525	PUBLIC PARTICIPATION
	Ward Cllr C Irvine-Swift advised Council Tax for WNC region is to increase by 4.1% to bring inline with the rest of Northamptonshire. The authority is also looking at a pilot scheme for improving social care. 87% of children get the first choice of schooling and the Ward Cllr will be involved in WNC's audit process. Potholes that appear to have had "rough" repairs in the region are subject to a new technique that will last longer than repairs with smooth edges. Cllr Parker is progressing water on the road for a reply. WNC are pushing for reports of overgrown footpaths and Ward Cllrs can assist with this - please report. Parish Councils are encouraged to participate in the Asset Mapping Project run by NCALC. Feedback to go to Northants Highways area contact regarding improving their communication and receipt of information if the PC report matters directly. WNC are advertising via their site an offer for composting bins now £10 reduced from £30 as green incentive. Cllr Irvine-Swift on receipt of current pothole and pavement issues via Clerk has offered to investigate repairs.
2526	PLANNING
	To consider the following planning applications received for comment: 1. WND/2022/0071 Two storey rear extension. 20, Welland Rise, Sibbertoft, Northamptonshire, LE16 9UD. PC deadline to respond 9 th March 2022. It was RESOLVED to respond to the Planning officer: The Parish Council wish to object to application WND/2022/0071 due to the intrusion of privacy on a named adjacent property. The PC would like to strongly recommend the applicant withdraw and re-submit something more acceptable to the neighbours based on loss of privacy. Copy to Unitary Cllr Harris. 2. To receive and consider for comment any other applications not otherwise on the agenda. No further applications received. Link to search applications: Davenport District Council (davenportyc.gov.uk)
2527	MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 1st February, 2022.
	The gift of land adjacent to the recreation ground. 1. It was noted conveyancing information has been received and circulated to the full council for the late Mr Jarman's gift of land to the Parish Council. It was noted work has begun to clear the land and then the asbestos garage, carried out by the estate.



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	<p>2. It was RESOLVED to approve the appointment of Bray & Bray Solicitors in Leicester and approval of fees for registering the land, negotiating the transfer and any work around the grave related matters and boundaries at £900.00 .The land registration fee is £45.00.</p> <p>The Chairman advised a qualified landscape designer will prepare a plan and assist with grant applications for the memorial garden. This includes improved disability access to the park.</p>
2527	<p>Sustainable Sibbertoft</p> <p>Cllr Holmes provided a report to discuss ways the Parish council can support sustainable initiatives in Sibbertoft and work towards net zero carbon. The report using tools online is able to estimate the emissions used by the community vs. West Northants regions vs. the UK.</p> <p>It was proposed to look in the long term at encouraging switching to renewable energy sources, using bikes schemes, and seeking grants. An event was suggested whereby renewable energy providers could present ideas for the community such as air and heat source pumps as opposed to oil.</p> <p>Short term suggestions look at how the PC could become carbon neutral. For example, street lighting – rather than moving to LED, investigate solar options. Grass cutting contractors use petrol mowers, so areas could be planted with trees, such as fruit trees that would benefit all. It was RESOLVED for Cllrs to consider ideas and dates for the next meeting.</p>
2528	<p>Platinum Jubilee</p> <ol style="list-style-type: none"> 1. Cllr Holmes reported that there are now Jubilee evening plans in preparation at the Reading Room. An application to close the road outside the Reading Room for day event has been submitted by the Trustees. The Reading Room would like people to come forward and help to organise an event on the Saturday during the day. A member of the public at the meeting expressed interest in helping with activities. 2. It was RESOLVED the PC will welcome grant applications from the event organisers for the Jubilee.
2529	<p>Village Spring Clean/Litter Pick</p> <p>It was RESOLVED for the Clerk to see if Cllr Tomlinson is willing to arrange the village spring clean and litter pick on a Sunday and complete relevant risk assessments. Advise PC of any help required and possible leaflet drop. The Clerk to then add date to the website and Chairman in the noticeboard.</p>
2530	<p>Parliamentary Boundary Review</p> <p>It was noted: The Boundary Commission for England (BCE) secondary consultation on their initial proposals for the review of parliamentary boundaries. The consultation runs from 22 February 2022 to 4 April 2022. 2022-02-15-Partner-pack Secondary-consultation Boundary-Commission-for-England.pdf (independent.gov.uk)</p>
2531	<p>REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS;</p>
a)	<p>Highways (Cllr GK)</p> <p>It was noted potholes and pathway issues were highlighted during the public participation with Ward Cllr Irvine-Swift.</p> <p>It was RESOLVED for the Clerk to send the Fix My Street incidents to the Ward Cllrs to escalate the matters. Response from Highways have indicated areas along Airfield Road and Welford Road would be 4 months to repair.</p> <p>The uneven footpath which is a dangerous trip hazard between Berkeley Street and the end of Naseby road was deemed as no immediate safety concerns but is an urgent concern of risk.</p>
b)	<p>Recreation Ground (Cllr ME)</p> <p>Cllr Ellis reported that it does not appear the bin is being emptied but is not quite full possibly due to time of year so will continue to monitor its collection to avoid waste build up in the recreation ground.</p> <p>It was RESOLVED for the Clerk to obtain quotes to clean play equipment including the basketball frame and the pirate ship.</p>
c)	<p>Neighbourhood Watch & Police Liaison Officer (Cllr CT)</p> <p>No criminal activities known as Cllr Tomlinson not present the matter was moved to next meeting.</p>
d)	<p>First Aid & Cardiac services</p>



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	<ol style="list-style-type: none"> 1. It was RESOLVED not to progress reinstating a cardiac volunteer responder service for the village referring to previous experiences of using old service, lack of use and whether the type of assistance available currently meets the needs of what was envisaged. 2. It was RESOLVED the first aid course was not in the budget to be provided to the village.
e)	Website (Clerk) It was noted the new website and email accounts are coming along well and will hopefully be in place shortly.
f)	Asset Mapping The Chairman reported assets have been identified and now require recoding on a map. Clerk to send maps to Chairman and look at access to joining the Parish Mapping application. It was RESOLVED to the NCALC grant application of £226.37.
g)	Local Council Award Scheme (LCAS) It was RESOLVED for the Clerk to circulate to the PC information and application for the Local Council Award Scheme.
2532	FINANCE
a)	It was RESOLVED to approve the bank reconciliation statement and finances for March 2022. Bank balance at 27/02/22 £14768.78 Bank Reconciliation for prepared by Clerk for approval. Income received on 19/01/22 £330.62. WNC mowing contribution.
b)	It was RESOLVED to approve the following payments in March 2022 <i>and approve regular/direct debit payments during Feb 22 included in the list below.</i>

Date	Payee	Details	Amount £	Payment method	Power to pay
08 Mar 2022	Clare Valentine	Clerk Salary	249.60	BP	LGA (1972) s112
08 Mar 2022	HMRC	Tax & NI	62.40	BP	LGA (1972) s112
08 Mar 2022	Clare Valentine	Clerk Expenses	98.25	BP	LGA (1972) s111
08 Mar 2022	E.ON Energy	Maintenance Charges	90.66	BP	Highways Act 1980, s301
08 Mar 2022	Eileen Gibbs	Village Garden Maint	350.00	BP	Open Spaces Act 1906
08 Mar 2022	Eileen Gibbs	Plants & Fertiliser	182.68	BP	Open Spaces Act 1906
08 Mar 2022	IONOS 1 & 1 Ltd	Webmail fee	2.40	DD	LGA (1972) s142
03 Feb 2022	BWP Creative LTD	Administration website/email	144.00	BP	LGA (1972) S142
22 Feb 2022	Tesco Mobile	Parish Mobile Feb	4.00	DD	LGA (1972) s111
08 Feb 2022	Yu Energy	Electricity Jan	12.40	DD	Highways Act 1980
08 Feb 2022	Yu Energy	Electricity Jan	83.17	DD	Highways Act 1980
21 Feb 2022	CPRE	Monthly Subscription	3.00	DD	LGA (1972) s142
08 Mar 2022	Yu Energy	Electricity Feb	11.15	DD	Highways Act 1980
08 Mar 2022	Yu Energy	Electricity Feb	71.69	DD	Highways Act 1980
21 Feb 2022	CPRE	Monthly Subscription	3.00	DD	LGA (1972) s142

c)	Internal Audit <ol style="list-style-type: none"> 1. It was RESOLVED to approve the effectiveness of the internal control process and review of accounts and documents has been completed by the Chairman Cllr Kershaw with the Clerk. 2. The Clerk reported on the interim internal audit on 1st March 2022 completed by NCALC Internal Auditor. Website updated and documents supplied as all ok. 3. It was RESOLVED to ensure compliance with the Transparency Code for smaller local authorities.
d)	It was RESOLVED to approve the Local Government Pay Award of 1.75% for the Clerk for 2021/22 as agreed between GMB & UNISON to be backdated to 04.10.21.



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2533	Annual Parish Meeting
	It was RESOLVED to hold the Annual Parish Meeting on Tuesday, 5 th April, 2022 in The Reading Room for 30 minutes. Clerk to send invites to local village organisations.
2534	Future agenda items Sibbertoft Facebook
	Date of next ordinary PC meeting: Tuesday, 5 th April, 2022 at 8pm in The Reading Room