



Clerk & RFO: Mrs CE Valentine
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Minutes of the ORDINARY MEETING of Sibbertoft Parish Council

Held on Tuesday 7th December, 2021 at 8.00 pm

The Reading Room, Sibbertoft

Present – Cllrs Kershaw (Chairman), Brunel-While, Ellis, Putt, Walpole, and Holmes

Clerk Mrs CE Valentine

Ward Councillor K Parker and 1 member of the public

2496	APPOLOGIES
	It was RESOLVED to approve the apologies for absence Councillor Tomlinson (Personal)
2497	DECLARATIONS OF INTEREST ON THE AGENDA
	None declared
2498	SIGNING OF THE MINUTES
	It was RESOLVED to approve the minutes of the Ordinary Parish Council meeting of 2 nd November, 2021.
2499	PUBLIC PARTICIPATION
	No comments from members of the public.
2500	SUSTAINABLE SIBBERTOFT PROJECT
	<p>Caroline Jackson provided a interesting report about the eco initiative Terracycle, which has been introduced to Sibbertoft. See https://www.terracycle.com/en-GB . Sustainable Sibbertoft have a WhatsApp group to share information about which waste streams are currently collected and a map of location points. Recycling includes various processes so items/packaging the group are currently able to receive include: blister packs, oral care, snacks, writing implements, personal care packaging. Mobiles, gagests stamps, jewellery, coins. Aluminium; tin cans/drinks; collected for recycling for hospital helipads. Items will go to different companies so it is recommended to read the guidance and look for notices in the village for is collected and what type. Recycling is carefully organised so transporting reduces eco miles by linking with Welford for instance. Recycling generates points to raise money for charity.</p> <p>An example of recycling in the village is blister packs. Approx. 1 bin bag per month. Also 6-7 snacks packaging recycled, these are not going to landfill.</p> <p>The Church are to carryout a trial of leaving areas in the churchyard to be wild. On Saturday 26th March, 2022 there is to be an open day with plans to view about the project. The PC are invited to attend. Caroline asked the PC to help promote terracycle , consider having a support stream collection point at The Reading Room, add information to the website.</p>
2501	WEST NORTHAMPTONSHIRE STRATEGIC PLAN
	<p>Ward Councillor Parker has offered to email the clerk with the Brixworth response for the Chairman to respond. It was noted the deadline for response is 12 noon , Friday 24th December, 2021.</p> <p>View information: West Northamptonshire Strategic Plan Spatial Options Consultation - West Northamptonshire Joint Planning Unit (inconsult.uk)</p>
2502	MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 2nd November, 2021
a)	Field behind the church It was noted the PC have been in touch with the owners of the horses who are managing the matter.
b)	Low Farm music event noise It was RESOLVED the Clerk is to again contact the organisers and ask for a response. ACTION: Clerk
c)	Woodland Trust Management Plan Consultation The Council noted the positive response received from the The Woodland Trust. Entrances and new pedestraian gates spotted down to Clispon Way and the Trust will replace/repair the stile Jurassic Way.

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	<p>Correspondence</p> <p>It was RESOLVED To approve the following in support of the funeral and burial in December next to the Recreation Ground: Approval of access through the play ground; grave to be dug by hand, no mechanical equipment or tractors to enter the park; the fence taken down must be reinstated; all the relevant authorities must be notified of the burial including the police. ACTION: Clerk</p> <p>Cllr Brunel-While kindly offered to help the family for anyone wishing to leave donations, which may help towards a memorial bench/clearing the land.</p> <p>The possible future gift of land to the Parish Council and requests for its use would be revisited at a future meeting.</p>
2503	<p>Speed sign Information</p> <p>The Chairman contacted the Clerk to Clipston Parish Council regarding speedsigns but did not get a response.</p>
2504	<p>REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS;</p>
a)	<p>Highways (Cllr GK)</p> <p>It was noted that Cllr Parker had helped with a problem at Westhorpe regarding removal of a tree branch and looking at the drain, historic ongoing matter.</p> <p>There are ongoing patch repairs to some potholes, Kelmarsh Road closed for two days patch repair upto main road-first hill. It was commented the quality of the workmanship to the pothole repairs was very poor.</p>
b)	<p>Recreation Ground (Cllr ME)</p> <p>Cllr Walpole was given the playdale dome caps and the litter bin has been emptied following report to WNC. Grants/gym equipment to be considered in the New Year.</p>
c)	<p>To discuss street lighting/overgrown trees (Cllr GK)</p> <p>It was noted the clerk has reported the lights fault to E.On. Overgrown trees matter to be revisited in the New Year.</p>
d)	<p>Neighbourhood Watch & Police Liaison Officer (Cllr CT)</p> <p>Cllr Tomlinson sent a note to the PC that a van was stolen at North Kilworth.</p>
e)	<p>Website (Clerk)</p> <p>The quotes and information were considered by the Council. It was RESOLVED to proceed with Parish Council Website quote at £399.00 as the best value for money and meets required compliance. Website hosting and support £14 per month email accounts for an additional £5 per month prices plus VAT. The .gov.uk domain costs set by the registry £99 + VAT for the initial registration and two years of use.</p>
f)	<p>Christmas Tree progress update</p> <p>Cllrs Putt and Brunel-While reported they were happy with tree. It was RESOLVED to add on the agenda for April 22 consideration for a spot for a permanent tree with possible access to electricity for lights.</p> <p>Clerk to write a letter of thanks to J Hart for donating this years Christmas tree. ACTION: Clerk</p>
2506	<p>FINANCE</p>
a)	<p>It was RESOLVED to approve the bank reconciliation statement.</p> <p>Bank balance at 30th November, 2021 £ 16,397.15 Bank Reconciliation for November 2021 prepared by Clerk for approval. It was noted HMRC tax adjustment Nov 21 short paid £28.20</p>
b)	<p>It was RESOLVED to approve the following payments in November, 2021:</p>

Date	Payee	Details	Amount £	Payment method	Power to pay
December 2021	Leicestershire Gardens	Mowing inv 21/197	225.00	BP	Open Spaces Act 1907
December 2021	Clerk Salary		254.32	BP	LGA 1972 s.112
December 2021	HMRC	Tax & NI	91.60	BP	LGA 1972 s.112
December 2021	DM Payroll Services Ltd	Inv 1887 Payroll April 2021- March 2022(6mths)	60.00	BP	LGA 1972 s.112
December 2021	CPRE	Subs	3.00	DD	LGA 1972 s.111
December 2021	P Putt	Reimburse defib pads	47.94	BP	

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December 2021	Playdale Playgrounds Ltd	Caps inv 0000044128	15.66	BP	
December 2021	Yu Energy	Street lighting 09/11	69.01	DD	Highways Act 1980, s301
December 2021	Yu Energy	Street Lighting 09/11	12.15	DD	Highways Act 1980, s301

c)	It was RESOLVED to approve any regular payments during January 2022 outside meeting. Clerk to circulate to Council for approval electronically. It was RESOLVED to authorise the Clerk to arrange submission of the precept request to WNC should it arrive for January.
2507	Planning
a)	No applications
2508	Future agenda items Sibbertoft Sustainable Energy: village meeting Platinum Jubilee ideas CLlr Brunel-While - fundraising
	Date of next meeting: Tuesday, 1 st February, 2021 at 8pm in The Reading Room.