



## Agenda

### The Ordinary Meeting of Sibbertoft Parish Council

I hereby give notice that a Parish Council meeting will be held on  
Tuesday 7<sup>th</sup> December 2021 at 20:00 hrs  
in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 1<sup>st</sup> December, 2021.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).  
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

*Clare E Valentine*

<b>1</b>	<b>APPOLOGIES</b>
	To receive and approve apologies for absence
<b>2</b>	<b>DECLARATIONS OF INTEREST ON THE AGENDA</b>
	Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
<b>3</b>	<b>SIGNING OF THE MINUTES</b>
	To approve the minutes of the Ordinary Parish Council meeting of 2 <sup>nd</sup> November, 2021.
<b>4</b>	<b>PUBLIC PARTICIPATION</b>
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.
<b>5</b>	<b>SUSTAINABLE SIBBERTOFT PROJECT</b>
	To welcome and receive a presentation from Caroline Jackson
<b>6</b>	<b>WEST NORTHAMPTONSHIRE STRATEGIC PLAN</b>
	The deadline for response has been extended until 12 noon , Friday 24 <sup>th</sup> December, 2021. The West Northamptonshire Strategic Plan, once it has been finally approved, will set out the strategic policies and land allocations for West Northamptonshire until 2050. Individuals requested to comment; View information: <a href="#">West Northamptonshire Strategic Plan Spatial Options Consultation - West Northamptonshire Joint Planning Unit (inconsult.uk)</a>
<b>7</b>	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 2<sup>nd</sup> November, 2021</b>
<b>a)</b>	<b>Field behind the church</b> The PC have contacted the owners of the horses and have received response.
<b>b)</b>	<b>Low Farm music event noise</b> To note the organisers have been contacted by the PC.

# SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine  
c/o 20 Styles Place  
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NN6 6LR

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<b>c)</b>	<b>Woodland Trust Management Plan Consultation</b> To note The Woodland Trust land at Nobold, between Clipston and Sibbertoft and Bulls Close and Staines Meadow in Sibbertoft, advised areas within the plan will be open to the public. Entrances will have Woodland Trust welcome signage installed. The stile on the public right of way is to have repairs/replaced.
<b>d)</b>	<b>Correspondence</b> To discuss request received regarding the plans of a funeral/burial and the possible future gift of land to the Parish Council and requests for its use.
<b>8</b>	<b>Speed sign Information</b> Clipston Parish Council have requested help with information on speedsigns
<b>9</b>	<b>REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS;</b>
<b>a)</b>	<b>Highways (Cllr GK)</b> To receive updates regarding Highway matters and potholes.
<b>b)</b>	<b>Recreation Ground (Cllr ME)</b> To discuss play park gym equipment and ideas Consider seeking grants to create a small seating area/ garden with disabled access in to the play-park To note the playdale dome caps for bolts have been delivered to the Clerk and the litter bin has been emptied following report to WNC.
<b>c)</b>	<b>To discuss street lighting/overgrown trees (Cllr GK)</b>
<b>d)</b>	<b>Neighbourhood Watch &amp; Police Liaison Officer (Cllr CT)</b>
<b>e)</b>	<b>Website (Clerk)</b> To receive a report on the existing PC WordPress website and three quotes for consideration for .gov.uk with the latest compliance.
<b>f)</b>	<b>Christmas Tree progress update</b>
<b>10</b>	<b>FINANCE</b>
<b>a)</b>	<b>To receive and approve the bank reconciliation statement.</b> Bank balance at 30 <sup>th</sup> November, 2021 £ 16,397.15 Bank Reconciliation for November 2021 prepared by Clerk for approval. To note HMRC tax adjustment Nov 21 short paid £28.20
<b>b)</b>	<b>To approve the following payments in November, 2021:</b>

Date	Payee	Details	Amount £	Payment method	Power to pay
December 2021	Leicestershire Gardens	Mowing inv 21/197	225.00	BP	Open Spaces Act 1907
December 2021	Clerk Salary		254.32	BP	LGA 1972 s.112
December 2021	HMRC	Tax & NI	91.60	BP	LGA 1972 s.112
December 2021	DM Payroll Services Ltd	Inv 1887 Payroll April 2021- March 2022(6mths)	60.00	BP	LGA 1972 s.112
December 2021	CPRE	Subs	3.00	DD	LGA 1972 s.111
December 2021	P Putt	Reimburse defib pads	47.94	BP	
December 2021	Playdale Playgrounds Ltd	Caps inv 0000044128	15.66	BP	
December 2021	Yu Energy	Street lighting 09/11	69.01	DD	Highways Act 1980, s301
December 2021	Yu Energy	Street Lighting 09/11	12.15	DD	Highways Act 1980, s301

<b>c)</b>	To approve any regular payments during January 2022 outside meeting. Clerk to circulate to Council for approval
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	electronically. To authorise the Clerk to arrange submission of the precept request to WNC should it arrive in January.
<b>11</b>	<b>Planning</b>
<b>a)</b>	To consider any applications that may arise.
<b>12</b>	<b>Future agenda items</b>
	<b>Date of next meeting:</b> Tuesday, 1 <sup>st</sup> February, 2021 at 8pm in The Reading Room.