



## SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine  
c/o 20 Styles Place  
Yelvertoft  
NN6 6LR

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### Minutes of the ORDINARY MEETING of Sibbertoft Parish Council Held on Tuesday 5<sup>th</sup> October 2021 at 7.30pm *The Reading Room, Sibbertoft*

Present – Cllrs Kershaw (Chairman), Ellis, Putt, Walpole, Tomlinson and Holmes

<b>2472</b>	<b>RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b>
	Apologies were received and accepted for Cllr Brunel-While and Clerk (Clare Valentine)
<b>2473</b>	<b>RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE ORDINARY MEETING OF SIBBERTOFT PARISH COUNCIL HELD ON SEPTEMBER 7<sup>th</sup>, 2021.</b>
	The draft minutes were circulated prior to the meeting, no amendments were required. It was <b>RESOLVED</b> to approve the minutes of the 7 <sup>th</sup> September, 2021 Ordinary Meeting.
<b>2474</b>	<b>PUBLIC PARTICIPATION</b>
	A member of the public commented on potholes and a plan to hold a bonfire to mark the Queens Platinum Jubilee.
<b>2475</b>	<b>RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT RELATING TO BUSINESS IN THE AGENDA</b>
	None declared
	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 7<sup>TH</sup> SEPTEMBER, 2021</b>
a)	Policy update: Matter moved to the next meeting.
<b>2476</b>	<b>REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS;</b>
a)	<b>Highways (Cllr GK)</b> There continues to be problems throughout the village with potholes. Councillor Kershaw to raise this again with the Highways Department.
b)	<b>Recreation Ground Inspection and repairs (Cllr ME)</b> The Chairman reported that as a consequence of a conversation with the contractor grass cutting had considerably improved throughout the village. Councillor Ellis updated the Council on the works required at the play park and Counsellor Walpole agreed to undertake some of these maintenance tasks when he has the available time.
c)	<b>Neighbourhood Watch &amp; Police Liaison Officer (Cllr CT)</b> Cllr Tomlinson stated nothing to report.
d)	<b>Maintenance of Hedgerows including Playground hedge</b> It was <b>RESOLVED</b> the local tree surgeon would be paid £250.00 for undertaking work within the playground to trim the trees and hedges.
e)	<b>First aid refresher course for the defibrillator.</b> Councillor Tomlinson agreed to arrange defibrillator training at no cost to the council.
<b>2477</b>	<b>FINANCE</b>
	<b>To receive and approve the bank reconciliation statement.</b> Bank balance at 30.09.2021 £18,241.07 less payments of £737.16, left a net balance at the bank of £17,503.91 on the 1 <sup>st</sup> October, 2021.

Draft Minutes of the meeting

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It was **RESOLVED** to approved the following payments in October, 2021:

Date	Payee	Details	Amount £	Payment method	Power to pay
October 2021	Josie Kirby	Reimburse Dog bin bags	23.40	BP	Litter Act 1983, ss.5-6
October 2021	Eon	Streetlight maintenance	90.66	BP	Highways Act 1980 s.301
October 2021	Leicestershire Gardens	Mowing	450.00	BP	Open Spaces Act 1907
October 2021	F Young	Final Pay owed	113.16	BP	LGA 1972 s.112
October 2021	HMRC	Tax & NI	28.20	BP	LGA 1972 s.112
October 2021	CPRE	Subs	3.00	DD	LGA 1972 s.111
October 2021	G Kershaw	Reimburse solar panel engineer	30.00	BP	Local Authorities (Members Allowances) (England) Regs 2003
October 2021	West Northants Council	Election Costs	90.00	BP	RPA 1983 s.36(5) as amended

<b>2478</b>	<b>Banking:</b> It was <b>RESOLVED</b> to add Clare Valentine, the new Parish Council Clerk to the bank mandate and Fiona Young would be removed from the banking with immediate effect.
<b>2479</b>	<b>Election Expenses:</b> All Council were reminded of the need to submit an expenses pro-forma to West Northamptonshire Council election department following the Parish Council elections held earlier this year. This was a requirement that needed to be completed by all Councillors, even though it was recognised that there would be a nil return.
<b>2480</b>	<b>Planning: WND/2021/0364 (Amended) Demolition of existing building. Construction of one pair of semi-detached dwellings (revised scheme) Land adj 10 Church Street, SibbertoftNorthampton, hire, LE16 9UA</b> The Council discussed the revised planning application. It was <b>RESOLVED</b> the council had no observations or objections to the planning application.
<b>2481</b>	<b>Christmas tree:</b> It was <b>RESOLVED</b> that a Christmas tree would again be erected at the bottom of Berkeley St. The Council are very pleased to accept the kind offer from Mr Hart to supply a Christmas tree at no cost to the Council. It was <b>RESOLVED</b> that Councillor Putt would visit Brook Meadow and choose a Christmas tree, Councillor Walpole would help erect it, and it will be decorated by Councillor Ellis.
<b>2482</b>	<b>Future agenda items:</b> Low farm music event noise.
<b>2483</b>	<b>Date of next meeting:</b> 02/11/2021 at 8pm in the reading room.
<b>2484</b>	<b>Staffing:</b> It was <b>RESOLVED</b> to appoint Clare Valentine as Proper Officer and Section 151 Officer (Clerk & RFO) to the Parish Council with immediate effect.
	<b>Signed :</b> _____ <b>Date:</b> _____