



SIBBERTOFT PARISH COUNCIL

Clerk to Sibbertoft Parish Council

Fiona Young

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To all members of the council, you are summoned to attend the Ordinary Meeting of Sibbertoft Parish Council to be held at 7.30pm, 7th September 2021, The Reading Rooms, Sibbertoft, for the purpose of transacting the following business.

Agenda

1. **Receive and approve apologies for absence.**
2. **Receive and approve for signature the minutes of the Ordinary Meeting of Sibbertoft Parish Council held on July 20th 2021**
3. **Public Participation**
Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the chairman.
4. **Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.**
Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
5. **Matters arising and outstanding from the meeting of the 20th July 2021**
 - a) The emptying of the brown bin for the Reading Room was arranged by the Chairman.
 - b) The dedicated parish mobile has now been set up, its number is 07708 656803.
 - c) Play area inspection report circulated by Interim Clerk
 - d) There are some additional policies that will need approval at the October meeting, these have had to be reviewed and re written and will be circulated prior to the next meeting.
6. **Reports, to receive and agree actions required in the following areas;**
 - a) Highways (Cllr GK)
 - b) Recreation Ground Inspection and repairs (Cllr ME)
 - c) Neighbourhood Watch & Police Liaison Officer (Cllr CT)
 - d) Maintenance of Hedgerows including Playground hedge
 - e) First aid refresher course for the defibrillator (Cllr GK)



7. Finance

- a) To receive and approve the bank reconciliation statement.

Bank balance at 01.04.2021 £12015.87. Less payments £5802.40 plus receipts £6500.00 = **£12,713.47**

Bank balance 31.08.2021 **£12,713.47**

- b) Council to approve the following payments which were made in August.

Date	Payee	Details	Amount £	Payment method
09.08.2021	Yu Energy	Streetlighting	12.16	DD
09.08.2021	Yu Energy	Streetlighting	60.22	DD
19.08.2021	F Young	Salary Interim Clerk	240.00	BP
19.08.2021	HMRC	Tax & NI	60.00	BP
23.08.2021	CPRE	Subs	3.00	DD
23.08.2021	Tesco mobile	Parish mobile	9.00	DD

Council to approve the following payments for September

Date	Payee	Details	Amount £	Payment method
07.09.2021	DM Payroll Services	Payroll services	60.00	BP
07.09.2021	Leicestershire Gardens	Mowing	225.00	BP
07.09.2021	G Kershaw Reimburse	Daventry Norse Brown Bin Subs	30.00	BP
21.09.2021	F Young	Salary	£240.00	BP
21.09.2021	HMRC	Tax & NI	60.00	BP
23.09.2021	CPRE	Subs	3.00	DD

8. Sibbertoft Calendar – Requested by Cllr Brunel-White

9. Wildflower meadow on the green – Requested by Cllr Brunel-White

10. Dog waste bins – to discuss the emptying of the dog bin in Westhorpe and agree to the purchase of suitable bags at a cost of approx. £23.40inc vat.

11. Meeting start times – To discuss the possibility of starting the meetings at 8pm, requested by Cllr Walpole.

12. Future agenda items

13. Date of next meeting. October 5th 2021

Signed:

F Young

Fiona Young

Interim Clerk to Sibbertoft Parish Council

01.09.2021

01.09.2021