



SIBBERTOFT PARISH COUNCIL

Clerk to Sibbertoft Parish Council

Fiona Young

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To all members of the council, you are summoned to attend the Ordinary Meeting of Sibbertoft Parish Council to be held at 7.30pm, October 5th 2021, The Reading Rooms, Sibbertoft, for the purpose of transacting the following business.

Agenda

1. **Receive and approve apologies for absence.**
2. **Receive and approve for signature the minutes of the Ordinary Meeting of Sibbertoft Parish Council held on September 7th 2021**
3. **Public Participation**
Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the chairman.
4. **Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.**
Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
5. **Matters arising and outstanding from the meeting of the September 7th 2021**
 - a) **Policies** – The interim Clerk supplied Cllr Brunel-While with the policies that require re-adoption.
6. **Reports, to receive and agree actions required in the following areas;**
 - a) Highways (Cllr GK)
 - b) Recreation Ground Inspection and repairs (Cllr ME)
 - c) Neighbourhood Watch & Police Liaison Officer (Cllr CT)
 - d) Maintenance of Hedgerows including Playground hedge
 - e) First aid refresher course for the defibrillator and resolution to purchase replacement defibrillator pads. (Cllr GK)
7. **Finance**
 - a) To receive and approve the bank reconciliation statement.
Bank balance at 01.04.2021 £12015.87. Less payments £6774.80 plus receipts £6500.00 =
£11741.07
Bank balance 30.09.2021 **£11741.07**



b) Council to approve the following payments for October.

Date	Payee	Details	Amount £	Payment method
October 2021	Josie Kirby	Reimburse Dog bin bags	23.40	BP
October 2021	Eon	Streetlight maintenance	90.66	BP
October 2021	Leicestershire Gardens	Mowing	450.00	BP
October 2021	F Young	Final Pay owed	113.16	BP
October 2021	HMRC	Tax & NI	28.20	BP
October 2021	CPRE	Subs	3.00	DD
October 2021	G Kershaw	Reimburse solar panel engineer	30.00	BP
October 2021	West Northants Council	Election costs	90.00	BP

8. **Banking** – Resolution to change the banking mandate to include the new permanent Clerk as an administration signatory.
9. **Elections expenses** – Councillors to confirm that election expenses forms have been sent into WNC.
10. **Planning** – Councillors to resolve comments on the following new applications –
 1. WND/2021/0364 (Amended) Demolition of existing building. Construction of one pair of semidetached dwellings (revised scheme) Land adj 10 Church Street,
 2. Sibbertoft, Northamptonshire, LE16 9UA
11. **Christmas Tree** – Cllr Putt
12. **Future agenda items**
13. **Date of next meeting. November 2nd 2021**
14. **Resolution to close the meeting to the public and press due to items of a confidential nature.**
15. **Staffing.**
 - a) Resolution to employ a permanent Clerk.

Signed:

F Young

Fiona Young

Interim Clerk to Sibbertoft Parish Council

28.09.2021