



2021/170 - Minutes of the meeting of Sibbertoft Parish Council held on Tuesday 6th April 2021 at 8pm.
The meeting was held remotely via Zoom due to COVID restrictions.

Present:

Cllrs: Brunel-While (Vice Chair – Cllr KBW), Ellis (Cllr ME), Holmes (Cllr MH), Kershaw (Chair – Cllr GK),
Putt (Cllr PP), Tomlinson (Cllr CT), Walpole (Cllr RW)

Clerk: P Stephenson (PSN)

Public: Two members of the public were present (via ZOOM).

2384. Receive and approve apologies for absence

- No apologies, all Councillors present

2385. Receive and approve for signature the minutes of the meeting 2nd March 2021.

It was **RESOLVED** to accept the minutes as a true representation of the above meeting

2386. Public Participation

Two members of the public were present.

- The Chair welcomed them and invited them to state their business with the council, reminding them of the time allocated for them to speak and that any comments can only be made regarding specific Parish Council business.
- A member of the public commented on the state of the roads i.e. pot holes damaging vehicles and to report his concerns regarding incidents of ‘cattle scaring’ late at night/early morning on his land, probably an animal of some kind. The Chair suggested that this information could be shared on social media sites and with the permission of the member of public, requested the Clerk to make a post on the village Facebook page.
- The second member of the public was introduced by the Chair as a candidate for the Brixworth Ward, but she made no individual contribution to the meeting.

2387. Receive declarations of interest under the Council’s Code of Conduct relating to business in the agenda.

None declared

2388. Matters arising and outstanding from the meeting of the 2nd March 2021

- Grit bin reinstatement Welland Rise: The Clerk reported back to the Council that she had been in contact with DDC to request the reinstatement of the grit bin, however it transpired that the bin was removed at the request of the property owners whose land the bin was previously located. She stated that DCC endeavoured to relocate the bin to a nearby location, but no suitable site could be found; so the bin was removed from Welland Rise. Clerk will follow-up with the property/land owners to investigate whether they would consider accommodating a grit bin on the area of land/garden nearest the road.
- ZOOM account: The Clerk reported back to the Council that there had been no further incidents of the account being used for non-Parish events.

2389. Communication – all communication has been circulated to all Councillors prior to the meeting

- Email Ref: Street light near Recreation Ground damaged, Clerk has informed EON to complete repairs expected timescale no later than 10 working days.
- NCAL 27/03/21 – Training available – no training was required at this time. Remote meetings & ZOOM VAT cannot be reclaimed as a Councillor currently holds the contract and is refunded by the Council each month. Councillors made no other comments regarding the information.. The council **RESOLVED** that they did not feel membership to NNJournal is required at this time.

NB: Please note that as this meeting was held virtually and may be recorded

- iii. CPRE 22/03/21 – Councillors discussed whether it would be appropriate to pay for membership. It was **RESOLVED** that the Clerk would make further enquiries about the services the organisation provide and report back at the next meeting.
- iv. NCALC 19/03/21 – Councillors are aware of the election process. changes to the Northamptonshire Emergency Planning Team, that the Annual Audit is imminent and has in fact already started.
- v. NCALC 15/03/21 – Training available from NCALC was discussed and no training was currently required.
- vi. NCALC 12/03/21 – Councillors are aware of the process on the current Elections. the Codes of Conduct. Councillors are aware of the launch of new Unitary Council websites. Councillors discussed the return to in-person meetings from 7th May and welcomed the opportunity to meet up in person again. Councillors are aware of the establishment of LAPC's (Local Area Planning Committees) for new Unitary Councils.

2390. Date of Annual Meeting

The matter was discussed and it was **RESOLVED** to plan for an in person meeting (COVID restrictions allowing) on Tuesday 18th May 2021, at the Reading Rooms if available, Clerk to book the venue.

2391. Audit

The matter was discussed and the Clerk reported back that she had been notified of the audit on Tuesday 30th March and that the audit had started and had received very positive interim feedback. She had been asked for some additional data which had been sent and she wished to note her thanks to the outgoing Clerk who had completed much of the work prior to leaving.

2392. Weed Spraying

The matter was discussed and it was **RESOLVED** to wait until the warmer weather in May to spray the weeds in the Parish. It was noted that the Council usually include weed spraying the Reading Rooms gravelled car park.

2393. Dog Mess - Update

This matter was discussed and Cllr Putt reported back to the Council that the Paint Means Poo campaign has made a difference in the amount of dog mess in the village, however it has not resolved the issue completely as there are still incidents of dog mess. The Chair and other Councillors thanked Cllr Putt for all her hard work during the campaign and it was **RESOLVED** to temporarily stop the campaign for a period of three months to identify if there is a need to continue the campaign long term. It was **RESOLVED** not to purchase a stencil/template at this time.

2394. Litter pick - Review

The matter was discussed and Cllr Tomlinson thanked members of the Council and public for their support in making the litter-picking event a great success, 'good team effort'. The Chair and other Councillors also offered their thanks to Cllr Tomlinson for her hard work in organising the well attended event. It was **RESOLVED** to adopt the DDC Risk Assessment (or amended version) for all future litter-picking events.

2395. Review of Standing Orders and Financial Regulations – Reviewed earlier than usual due to the appointment of a new Clerk.

The two documents were circulated to all Councillors prior to the meeting and it was **RESOLVED** to adopt the two documents without amendments.

2396. Naseby Road Bulb Protection Measures

This matter was discussed. It was **RESOLVED** that the measures taken by the Council were appropriate at the time as they ensured the safety of others in the area. No further action required.

2397. Reports:

i. Highways:

- New Community Liaison Officers: Cllr Kershaw reported back that due to the changes in local Government i.e. creation of Unitary Councils, there were new Community Liaison Officers appointed and stated that he would invite the new CLO to visit Sibbertoft to highlight the current issues i.e. pot holes and drainage.
- Speed Sign: Cllr Kershaw reported that the new pole to house the new speed sign had not yet arrived, however the speed sign and solar panels had been delivered and he would erect the speed sign as soon as the pole had been appropriately fixed in place.
- Anglian Water: Cllr Kershaw reported that Anglian Water had been in the village and work has started to address the issues in the village.

- Pot Holes: Cllr Kershaw reported that the pot hole on the Clipston Road that had been temporarily repaired has now been repaired to an appropriate standard.
- ii. **Recreation Ground Inspection:**
- Cllr Ellis stated that no issues had been reported and that there was an ample supply of hand sanitiser for the bottles placed at both entry points to the recreation ground.
- iii. **Neighbourhood Watch and Police Liaison Officer:**
- Neighbourhood Watch: Cllr Tomlinson reported a few scams which she would circulate to parishioners using various social media sites.
 - Police Liaison Officer: Cllr Tomlinson informed the Council that she had been invited to attend a NCAL training meeting for all new PLO's as an introduction to the role of the PLO.

2398. Email Options for Parish Council

The Clerk briefly summarised the report sent to all Councillors outlining the range of email hosting options available to the Council. The matter was discussed and additional clarity was given by the Clerk when requested. It was RESOLVED that the decision be deferred until after the election to enable the new Council to decide the best option and any cost implications to the Council.

2399. Planning Applications

None received

2400. Finance

It was RESOLVED to approve the following payment schedule for April 2021, including the March payments as explained below. *Due to a combination of End of Financial Year/Audit, Clerk leaving and bank holiday coinciding on the same weekend, some April payments have subsequently been made a few days earlier than usual at the end of March as noted below:*

Bank Balance as at 1 st March 2021		£14069.35	
		Receipts(£)	Payments (£)
Receipts		Nil	
BACS:	S Vickers – Clerk's final salary & postal redirection order (<i>paid 30th March</i>)		823.80
	P Stephenson – Clerk's March salary (<i>paid 30th March</i>)		297.70
	NCALC New Clerk Training (2 days) (<i>paid 30th March</i>)		184.00
	M Holmes - Zoom Administration April (<i>paid 30th March</i>)		14.39
	Grant St Helen's Church 2021 – agreed March meeting		350.00
Direct Debit:	IONOS – 1&1 Internet Ltd (<i>paid 30th March</i>)		2.40
	EON Maintenance		90.66
			1762.95

2401. Future agenda items

- Election of Chairman and Vice-Chairman (following elections)
- Reading Rooms green bin
- Project pirate ship clean
- Email hosting options
- Weed spraying
- Bus Shelter and noticeboards

2402. Date of next meeting

It was RESOLVED that the date of the next meeting will be on 18th May 2021, Annual Meeting.

Cllr. Kershaw thanked those present for their attendance and the meeting was officially closed at 8.55 pm.

<p>This is a true representation of the meeting held on 6th April 2021 Chairman – Cllr Kershaw</p>	<p>Date: 18th May 2021</p>
---	---------------------------------------