

SIBBERTOFT PARISH COUNCIL

Lily House
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Minutes from the extraordinary meeting of Sibbertoft Parish Council held on Thursday 21st January 2021 at 7.30pm, remotely via Zoom

Present: Cllrs Kershaw, Brunel-While, Ellis, and Tomlinson and no parishioners

2340. Receive and approve apologies for absence

It was RESOLVED to accept the apologies from Cllrs Holmes, Putt and Walpole

2341. Public Participation

None

2342. Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.

None

2343. Resignation of Clerk

It was RESOLVED to accept the resignation of Sam Vickers from the role of Clerk and RFO to Sibbertoft Parish Council.

2344. Appointment of replacement Clerk

It was RESOLVED to appoint Paula Stephenson as Clerk and RFO to Sibbertoft Parish Council as of the 1st February.

Cllr Kershaw to issue offer letter and contract of employment.

2345. New Clerk

Clerk (SV) to arrange and structure a handover and write a Clerk manual.

2346. Future Agenda items

- i. Grass cutting
- ii. Defib cabinet – broken lock
- iii. Dog mess
- iv. Welford/Naseby road ditch
- v. Litterpick

2347. Date of next meeting

2nd February 2021

Cllr. Kershaw thanked those present and officially closed the meeting at 8.00pm

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Chairman

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Date

NB: Please note that as this meeting is being held virtually, the meeting may be recorded