



Minutes of the meeting of Sibbertoft Parish Council held on Tuesday 7th July 2020 at 8pm,
remotely via Zoom

NB: Please note that as this meeting was held virtually, and the meeting may have been recorded

Present: Cllrs Kershaw, Brunel-While, Holmes, Putt, Tomlinson and Walpole and 4 parishioners

2256. Receive and approve apologies for absence
All Councillors present

2257. Receive and approve for signature the minutes of the meetings of 9th June 2020.
It was RESOLVED to accept the minutes as a true representation of the meeting of 9th June 2020

2258. Public Participation
A member of the public reported to the Council that the Aerodrome Road, although had been marked up for repair, they had not yet been completed. The ditches also required attention. Cllr Klershaw will continue to 'chase' NCC highways

2259. Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.
None

2260. Correspondence
Correspondence had been received regarding the reopening of the playground, but this has been now resolved.

2261. Matters arising and outstanding from the meeting of the 5th May 2020

i. Bank signatories

Cllr Brunel-While now all signed up as full bank signatory with online banking

ii. Defibrillator

New cabinet installed and defibrillator live and registered with the Ambulance service

iii. Garden Waste Subscription

Clerk is having difficulty actually getting through to DDC, but will endeavour to secure a subscription.

iv. VETs

This service is no longer in operation.

2262. Councillor vacancy

Members of the public and candidates were moved to the 'waiting room' during voting. It was RESOLVED to co opt Marzena Ellis to fill the Councillor vacancy. The Council expressed their thanks to both candidates for applying for the position, but unfortunately 2 very strong candidates applied for only 1 position.

2263. Internal Audit and AGAR

i. Internal Audit review

The Internal review was completed with no findings.

ii. Annual Governance Statement

It was RESOLVED to approve and sign

iii. Accounting Statement

It was RESOLVED to approve and sign

The Clerk will complete the AGAR return and publish all the documentation on the website.

The period of public review will commence Monday 27th July, finishing on Friday 4th September

2264. Playground Inspection reported

The ROPSA report has been received with a number of minor findings. See attached schedule of findings and remedial action to be taken.

2265. Playground reopening

The playground is now open, with public urged to follow Government guidelines regarding COVID social distancing and hand cleansing. Liam Ryan generously donated hand sanitiser for the two entrances. Play equipment will not be cleaned and parents/carers are urged to wipe equipment before and after use.

2266. Policy renewal

It was RESOLVED to adopt the following policies:

- Complaints Procedure
- Disciplinary Policy & Procedure
- Equal Opportunity
- Grievance Procedure
- Health & Safety Policy
- Retention Policy & Procedure
- Sickness & Absence Policy
- Training Policy
- Financial Regulations
- Standing Orders
- GDPR polices
- Risk Assessments

2267. 59/60 Bus service

The Council were saddened by the news that the 59/60 bus service was to be further reduced for the residents of Sibbertoft, leaving only a service to Market Harborough on Tuesdays and Fridays.

It was RESOLVED to pay a goodwill contribution of £100 towards the funding of the service as it is important to maintain a vital service.

2268. Clerks pay

Members of the public to be moved to the 'waiting room' during this discussion.

It was RESOLVED to give authority to the Chairman and Vice chair to discuss and review the clerks pay scale.

2269. Pig Planters

It was reported that the pig planters had all received a bath.

2270. Berkeley Street Notice board

Cllr Putt volunteered to clean and varnish the noticeboard situated outside the Reading Rooms, Berkeley Street.

2271. Reports:

- i. Recreation Ground Inspection
No further reports as all items covered in the ROSPA report and remedial action report
- ii. Neighbourhood Watch
Nothing reported. Cllr Tomlinson is monitoring the neighbourhood watch, and police crime and fraud correspondence and disseminating where appropriate.
- iii. Highways
Pot holes and drainage still outstanding
Signage obscured by greenery and algae, cleaning required.

2272. Planning Applications

- i. DA/2020/0405 - Westhorpe House, Welford Road, Sibbertoft - Demolition of garage and conservatory and construction of two storey extension to front – *New*
It was RESOLVED to report No observations and No objections, with hours of construction to be limited to 8am - 6pm

2273. Finance

Bank Balances as of 1st June 2020

Lloyds – Sheet No 42

£18696.07

RESOLVED, the monthly bank reconciliation for June was checked and due to be signed by the Chairman

- i. **Payments:** It was RESOLVED to make the following payments:

BACS

S Vickers - Clerks salary (June)	293.20
Zoom	14.39
Leicestershire Gardens	225.00
Eon Maintenance	90.66

Wel Medical Ltd	551.94
Cllr Kershaw – Defibrillator installation Electrician	100.00
Wind up torch	3.99
RoSPA Inspection	103.20
Bus 59/60 contribution	100.00
DD - IONOS (June)	2.40

2274. Future agenda items

- i. Jurassic way – broken styles
- ii. RAF bench – delivery & installation
- iii. Flyer – Litter pick, Dog Poo, Vets

2275. Date of next meeting

The next meeting of the Council is due to be held 8th September 2020. It is hoped this will be held in the Reading Rooms, if COVID restrictions allow.

Cllr. Kershaw thanked those present for their attendance and officially closed the meeting at 9.15pm.

.....
Chairman

.....
Date