



Minutes of the Annual Meeting of Sibbertoft Parish Council held on Tuesday 5<sup>th</sup> May 2020 at 8pm,  
remotely via Zoom

NB: Please note that as this meeting was held virtually, and the meeting may have been recorded

**2216. Election of:**

It was RESOLVED to elect the following:

1. Chairman – Cllr Kershaw
2. Vice Chairman – Cllr Brunel-White

**2217. Election of Officers:**

It was RESOLVED to elect the following:

- i. Highways Liaison – Cllr Kershaw
- ii. Storm Drains – Cllr Walpole
- iii. Neighbourhood Watch/Police Liaison – Cllr Tomlinson
- iv. Lights & Rural Footpaths (Incl. mowing & weed spraying) – Cllr Walpole
- v. Parish Council Internal Controls Officer- Cllr Brunel-White
- vi. Defibrillator / VETs – Cllr Putt
- vii. Recreation Ground – Cllr Putt

**2218. Resignation of Councillors**

It was RESOLVED to accept the resignation of Mr Gibbs.

Cllr Kershaw acknowledged the 20+ years of service Richard Gibbs had given to the Council, and it was sad he was leaving, Cllr Kershaw thanked Richard for all he had done and wished him the best for the future.

**2219. Receive and approve apologies for absence**

None, all Councillors in attendance

**2220. Receive and approve for signature the minutes of the meetings of 27<sup>th</sup> February 2020.**

It was RESOLVED to accept the minutes as a true representation of the meeting of 27<sup>th</sup> February 2020

**2221. Public Participation**

A member of the public commented on the poor state of the roads in particular the Aerodrome Road and Westhorpe. It was also commented that a number of plastic containers have been removed from the ditches/drains

**2222. Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.**

None

**2223. Correspondence**

- i. Mr Andrew Clark – River Welland  
Clerk to write to Mr Clark and pass on the contact details for Cllr Walpole to discuss in greater detail.

- 2224. Matters arising and outstanding from the meeting of the 27<sup>th</sup> February 2019**
- i. **Memorial Bench** - Now ordered, awaiting a delivery date
  - ii. **Broken drain** – now repaired
  - iii. **Village benches** - all yet to be completed
  - iv. 59/60 Bus contributions -
- 2225. Defibrillator**  
The defib unit has now been returned and in full working order. Cllr Kerhaw to obtain quotes for a replacement cabinet and electrician to install at the Reading Rooms.
- 2226. Covid-19 delegation authority**  
It was RESOLVED the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.
- 2227. Year end Audit**  
Year end audit to be completed via zoom and will take place shortly,
- 2228. Zoom subscription**  
It was RESOLVED the Council to purchase a zoom subscription for council meetings as well as other community events to take place.
- 2229. Casual Vacancy**  
The notice of a Councillor vacancy is to be published, if the Council are able to Co-opt a vacancy after the notice period, it will advertised and potential applicants approached.
- 2230. Signatories for bank account**  
Due to the resignation of Cllr Gibbs, It was RESOLVED to add Cllr Brunel-While as a bank signatory.
- 2231. Insurance renewal**  
It was RESOLVED to renew the insurance policy with BHIB, commencing a new 3 year contract at a cost of £423.49
- 2232. Closure of Playground**  
The closure of the recreational ground was recently raised on social media. It was RESOLVED to continue with the closure as it is not possible to cordon off the childrens play area.
- 2233. Reports:**
- i. **Recreation Ground Inspection**  
Not inspected due to closure rec area
  - ii. **Neighbourhood Watch & VETs**  
It was reported a caravan had been stolen from the Glider Club, and lots of scams are being reported
  - iii. **Highways**  
Cllr Kershaw to report the list of pot holes and drains. Also a water leak at Welland Rise is to be reported.
- 2234. Planning Applications**
- i. **Low Farm, Clipston Road, Sibbertoft** – *Licensed premises – Awaiting response*

**2235. Finance**

Bank Balances as of 1<sup>st</sup> April 2020

Lloyds – Sheet No 39

£13910.14

RESOLVED, the monthly bank reconciliation for April was checked and due to be signed by the Chairman

**i. Receipts**

Urban mowing contribution 330.62

**ii. Payments:**

**BACS**

Leicestershire Gardens (20/010) 100.00

S Vickers - Clerks salary (March) 293.20

Zoom 14.39

EON Maintenance 292.43

EON Usage 90.66

Leicestershire Gardens (20/017, 025, 040) 675.00

S Vickers - Clerks salary (April) 293.20

Zoom 14.39

**DD - IONOS (April)** 2.40

IONOS (May) 2.40

**2236. Future agenda items**

- i. Policy Review

**2237. Date of next meeting**

The next meeting will be held remotely in June

Cllr. Kershaw thanked those present for their attendance and officially closed the meeting at 9.10pm.

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Chairman

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Date