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Minutes of the meeting of Sibbertoft Parish Council held on Tuesday 3<sup>rd</sup> September 2019 at 8pm in the Reading Room, Berkeley Street, Sibbertoft

**Present:** Cllrs Kershaw, Brunel-While, Gibbs, Holmes, Putt, Tomlinson and Walpole and 1parishioners

**2092. Receive and approve apologies for absence**

None

**2093. Receive and approve for signature the minutes of the meetings of 2<sup>nd</sup> and 30<sup>th</sup> July 2019.**

It was RESOLVED to accept the minutes as a true representation of the meetings held on 2<sup>nd</sup> and 30<sup>th</sup> July 2019 and was signed by the Chairman.

**2094. Public Participation**

None

**2095. Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.**

None

**2096. Matters arising and outstanding from the meeting of the 2<sup>nd</sup> July 2019**

**i. Nationwide bank account closure**

Clerk reported the Nationwide account was now closed, and all funds transferred to the Lloyds account.

**ii. Speed Sign battery reimbursement**

Clerk report there is power to reimburse the cost of charging the batteries for the speed sign. Cllr Kershaw has now calculated the cost of charging the units and has generously agreed not to charge the Council.

**2097. Correspondence**

Sibbertoft Manor contact the Council to request feedback regarding the service Gigaclear provided. Cllrs commented that remaining with BT may be the better option, as it was reported Gigaclear often have a poor service with regular outages for days at a time. It was reported cables are regularly being cut.

**2098. Policy review**

The following policies have been reviewed and it was RESOLVED to adopt them:

- i. Sickness and Absence
- ii. Grievance
- iii. Disciplinary Policy & Procedures

It was RESOLVED not to adopt the following policies until the annual review date on current version:

- iv. Risk Assessment
- v. Financial Regulations

- 2099. Memorial bench**  
Clerk to obtain quote for the RAF bench and to confirm details with Mr Masters. Once all information correlated, put to the Council for final confirmation prior to ordering.
- 2100. Police Helicopter**  
Clerk to contact the Police Helicopter to request not fly low over the village, especially on the return flight back to base, as per the conditions agreed to in 1994 when the helicopter base was first established in Sulby.
- 2101. Reading Room refurbishment update**  
Cllrs requested a member of the Reading room committee to attend the October meeting to provide a full project update.
- 2102. Oak tree on the green**  
Steve Bailey has reported the Oak tree is in a healthy state with no remedial work required prior to the memorial bench being installed
- 2103. Post box**  
Clerk to write to the residents of 40 Welland Rise to request the hedge is maintained to prevent the postbox being obscured.
- 2104. Naseby Road bungalow hedges**  
Clerk apologies for any any distress caused regarding the term 'social housing'  
Cllr Kershaw reported the hedges had now been trimmed
- 2105. Recreational Ground Hedges & Trees**  
Cllr Kershaw to request a quote from Steve Bailey for the trees within the recreational ground to be trimmed.  
The hedges are to be trimmed on the war memorial side
- 2106. RoSPA report**  
The report for the playground inspection were discussed. Cllr Walpole to tighten the bolts listed in the report. The mats around the basketball hoop are to be lifted, the ground evened out and mats replaced. The zip ties and bird strips to be replaced on the swings.
- 2107. Reports:**
- i. Recreation Ground Inspection**  
No further requirements once above maintenance work completed
  - ii. Neighbourhood Watch & VETs**  
No activation on neighbourhood watch or VETs.  
Defib light not working, Cllr Gibbs to replace bulb.
  - iii. Highways**  
Anglian water have been working on faults within the village.  
Cllr Kershaw to contact Ian Boyes again regarding the drains around Westhorpe, as one surface grill is blocked.
- 2108. Planning Applications**
- i. DA/2019/0516 - Selsley House, Westhorpe, Sibbertoft.** Installation of fence  
*Granted*

Please note: These minutes are subject to approval and signature by the Chairman

**2109. Finance**

Bank Balances as of 1 <sup>st</sup> August 2019	<b>£11,804.04</b>
Lloyds – Sheet No 24	£11,804.04
Nationwide Sheet No 200	0.00

RESOLVED, the monthly bank reconciliation for July and August was checked and signed by the Chairman

**Payments:**

RESOLVED to pay the following payments:

**BACS**

Leicestershire Gardens (19/143, 19/170)	630.00
S Vickers - Clerks salary (August)	293.20
RoSPA	153.60
EON Usage	292.43
DM Payroll	40.50
Community Heartbeat Trust	45.60

<b>DD - IONOS</b>	1.00
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**2110. Future agenda items**

- i. Reading room refurbishment project
- ii. Memorial bench

**2111. Date of next meeting**

There will be an extraordinary meeting held Tuesday 10<sup>th</sup> September at 8pm to discuss a planning application, with the next monthly Council meeting to be held on Tuesday 1<sup>st</sup> October 2019 at 8.00pm.

Cllr. Kershaw thanked those present for their attendance, and officially closed the meeting at 9.03pm.

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Chairman

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Date