



Minutes of the meeting of Sibbertoft Parish Council will be held on Tuesday 6th June 2018 at 8.00pm in the Reading Room, Berkeley Street, Sibbertoft

Present: Cllrs Kershaw, Brunel-While, Gibbs, Holmes, and Putt and 9 parishioners

1859. Receive and approve apologies for absence

RESOLVED to accept apologies for Cllr Walpole (work commitments)

1860. Receive and approve for signature the minutes of the meetings of 1st and 8th May 2018.

RESOLVED to accept the minutes of 1st and 8th May 2018

1861. Public Participation

A member of the public commented that the grass verges were very overgrown and now cause a safety concern as visibility is impaired. The 30 mph signage on the roads is very worn and needs repainting.

1862. Receive declarations of interest under the Council's Code of Conduct relating to business in the agenda.

None

1863. Matters arising and outstanding from the meeting of the 1st May 2018

i. Councillor email addresses

Cllr Holmes is in the process of setting up new email addresses for all Cllrs. As forwarding from the Sibbertoft.org website is not suitable new addresses will need to be established.

1864. Correspondence

i. DDC recycling

New waste and recycling programme commences 4th June. Sibbertoft collection day will now be Thursday

ii. GDPR consent

All contacts on mailing list contacted to request consent, those not responded have been removed from the list for future correspondence

iii. MP Chris Heaton-Harris will be holding a Coffee morning on 29th June at the Reading Rooms to meet with local residents and discuss any issues they may have. Once this is confirmed it will be publicised on the website and social media

1865. Casual Vacancy

New applicants received as yet, it was RESOLVED to extend the deadline until 18th June and put more posters up around the village.

1866. GDPR compliance

i. RESOLVED to appoint the Northants CALC DPO Service as the council's Data Protection Officer

- ii. RESOLVED to adopt the Data Map
- iii. RESOLVED to adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
- iv. RESOLVED to adopt the Privacy Notices
- v. Received signed copies of completed Security Compliance Checklists from all Councillors
- vi. It is noted that the council is already registered as a Data Controller with the ICO

1867. Speed Sign

RESOLVED to purchase a Morelock Speed Sign with 2 battery packs to allow the sign to be rotated and moved easily. Solar pack may be purchased at a later date. One pole to be erected on Naseby Road. Cllr Kershaw to request a quote for Morelock to provide and install pole as well as speed sign equipment

1868. Policy review and adoption

- i. Standing Orders
RESOLVED to adopt the new Standing Orders
- ii. Financial Regs
RESOLVED to adopt the new Financial Regulations
- iii. Vexatious complaints
Council agreed to defer until more advice is given regarding the content of this policy

1869. Insurance Policy Renewal

RESOLVED to approve the Insurance policy renewal with BHIP (Year 2 of 3 year agreement previously with AON)

1870. Parish Clerk Salary

RESOLVED to accept the NCALC proposed salary payscales increases, and backdated from 1st April 2018

1871. Reports:

- i. Recreation Ground Inspection
Grass to be completed Wednesday 6th June. Additional rubber matting to be delivered June 8th.
Cllr Walpole to transfer to Recreation ground
- ii. Neighbourhood Watch & VETs
No criminal activity reported by police. Residents are urged to continue to be vigilant and report anything suspicious
- iii. Highways
Cllr Kershaw is in regular contact with Highways. All potholes in the village have been reported, some are marked for repair but no date for work to be completed due to Highways financial constraints. The 30mph signage on roads is wearing thin and patchy, and grass verges require cutting back. Cllr Kershaw to contact Highways and report.
HGVs passing through the village at night when A14 is closed, is not due to official diversions unfortunately, there is insufficient frequency and quantity of vehicles to meet requirements for any enforcement.

1872. Planning Applications

No New applications

1873. Finance

Bank Balances as of 1 st May 2018	£24,217.86
Lloyds – Sheet No 6	£13879.08
Nationwide	£10338.78

i. Payments

NCALC Training	49.00
S Vickers - Clerks salary	405.49
Mainland Aggregates	157.49
Insurance renewal	440.64
Environmental Husbandry Ltd	90.00

ii. Receipts

Precept	6250.00
Bank Interest	2.92

1874. Future agenda items

- i. Grass mowing contract
- ii. Cllr emails
- iii. Gigaclear and damaged drainage channels
- iv. Requirement of dog bin at Church yard
- v. Replacement planters
- vi. Grant payments

1875. Date of next meeting

The next meeting will be held on *Thursday 5th July* 2018 at 8.00pm.

Cllr. Kershaw thanked those present for their attendance and officially closed the meeting at 8.55pm. The Council meeting was followed by the Annual Meeting of the Parish. Cllr Kershaw gave his thanks on behalf of the Council to those who have given their time and efforts to the village and community over the past year.

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Chairman

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Date